

REQUEST FOR USE OF THE SIKH FOUNDATION OF VIRGINIA PREMISES

7250 Ox Road, Fairfax Station, Virginia 22039

The Sikh Foundation of Virginia ("SFV") Gurdwara Sahib premises may be reserved for religious functions, such as Kirtan Diwan, Wedding, and Birthday/anniversary/Dastar Bandhi. The premises are available on a first come first serve basis. **This request form must be completed, signed, and submitted along with the appropriate reservation fee to the Secretary well in advance of the function date.** Secretary will review the request and confirm the reservation, generally within a week. Please note that the request cannot be considered without the reservation fee(s).

All religious functions at SFV are conducted in accordance with the Sikh Rehat Meryada (code of conduct), and performed by SFV resident Granthi and Ragis. For Antam Ardas, please directly contact the SFV Granthi or Secretary.

I, _____, Email address _____

Address _____ City) _____ (State) _____ (Zip) _____

Phone: (Home) _____ (Cell) _____ (Work) _____, request the use of the SFV premises for the performance of (Please Check One below):

Event: Marriage of self/son/daughter/relative Birthday/others Vendor Display of Merchandise

Event Date: _____ Time: from _____ to _____

Reservation Fee (Donation) Schedule:

Weddings: **\$1,251** (Includes Kitchen/Langar hall cleaning fee)
Is SFV endorsement for marriage certificate required? Yes _____ No _____
If yes, please bring the required marriage license from Fairfax County to the wedding.

Birthday/other Functions: **\$151** (No fee for Antam Ardas)

Vendor Display **\$75 for Sundays, \$51 for Thursdays**

The Reservation Fee must be attached to this form. Once the reservation is confirmed, the fee is not refundable.

Additional Parking (adjacent Korean Church): ___Yes ___No. If yes, the church charge is \$250.00 (payable thru SFV)

Guidelines: 1. Decorations are permitted on SFV premises, but not inside the Darbar Hall (2nd floor)
2. Tent is allowed in the parking lot; however, only weight anchors permitted – no exceptions.
3. Decorations/Tent must be removed by the end of the day to facilitate normal use of the premises.

Indemnification of the SFV: The applicant shall be legally responsible to control the behavior of all guests, agents, employees, invitees, and licensees while on SFV premises. Additionally, the applicant shall be responsible for the rectification of any damages or violations which occur on the premises. In consideration for the use of the SFV premises, the applicant indemnifies, releases and holds harmless the SFV members, its Trustees, officers, agents and employees from and against any and all liability, damage, expense, cause of action, suits, claims and judgments of any kind whatsoever, in any way related to or arising in connection with the use of the SFV premises by the applicant, its agents, employees, invitees, guests or licensees.

The applicant acknowledges and agrees that the SFV members, its trustees, officers, agents and employees assume no responsibility for injury, damages, claims, causes of actions, or other liabilities, to person or property, directly or indirectly suffered by the applicant, his/her guests, and invitees. *The applicant further acknowledges that activities performed at the SFV premises would not violate any applicable local, State and Federal regulations, or SFV by-laws.*

Limitation of Warranty: The SFV does not warrant that its building is suitable for any particular purpose, nor does the SFV warrant any condition of the premises. The applicant agrees that he/she has had an opportunity to examine the premises; that the SFV is not responsible for any notification of any defects within the premises; and that he/she will accept the premises in an "as is" condition.

Applicant: _____ **Confirmation of Reservation: Check#** _____ **Date** _____

(Signature) Date Secretary, SFV Date